

# **SMPAA**

## **Terms and Conditions**

### **Enrolment**

At the start of each calendar year an enrolment form must be completed and an enrolment fee paid.

It is important that you inform SMPAA of any changes to your enrolment details.

Your enrolment is valid for the current calendar year. The enrolment fee includes insurance cover for each dancer.

SMPAA reserves the right to discontinue any student's enrolment due to misconduct or misadventure.

Students should be prepared to sit for examinations as directed by the Principal or teachers. These are held by the British Ballet Organisation and are important for the student's development of technique and performance quality. These exams can also culminate in a teaching qualification.

### **Payment**

Term Fees – are strictly payable within the first two weeks of Term.

Late payments will incur a 15% penalty charge on the outstanding amount.

Please notify us if you are unable to pay on time.

Any pre-arranged payment plan must be completed by the end of the term, there can be no carry over in to the next term.

### **Private Lessons**

Are strictly payable in advance and should be arranged via the principal.

### **Uniform**

Dancers are required to wear correct uniform to class.

A neat and tidy appearance with hair pulled back.

Correct uniform and hair allows for correction of body line and is a necessary part of the discipline of dance, it help put students in the correct frame of mind.

The use of mobile phones by students is not permitted in class.

### **Safety**

The school is not responsible for students prior to the commencement of their class or after their class has finished unless prior arrangements have been made.

All students should be collected by a parent or guardian at the end of classes.

## **Public Holidays**

Classes are not held on Public Holidays

## **Attendance/Classes**

If a student decides to take a term or days off you are still liable to pay the performance levy for that term. You cannot take a term off and then return later in the term without payment. The performance levy covers hire of costumes and performance fees.

Please advise the principal with at least one terms notice if you decide to leave.

## **Warming Up**

Please ensure that you warm up before class to avoid injury. Stretching should be done after or during class.

## **Zero tolerance to bullying**

Every student/teacher/parent is to be respectful of each other at all times. SMPAA does not tolerate bullying, harassment or racism of any kind. If any student or parent have any concerns or a problem in class, please bring it to the attention of the Principal immediately.

## **Performances**

Show dates are set at the start of the year. Please pencil in the dates as soon as they are announced. Once you have committed to performing in the show you will be charged a performance levy, this levy is non-refundable as costume orders take place from second term. If a student withdraws you will be charged the full cost of the costume which remain the property of SMPAA.

If fees are not up to date, the student will not be permitted to perform.

## **Choreography**

To preserve the intellectual property of our teachers, all choreography for competitions and performances remains the property of SMPAA, and as such may not be used without permission.

## **First Aid**

A fully equipped First Aid Kit is available on site.

Please ensure that all clothing and personal items are labelled.

Second hand items

Are available at the studio, if you have items to sell please place them in a plastic bag clearly marked with your name and price.

## **Dance Attire**

### **Jazz**

Leotard – Navy for exams

Tight fitting shorts

Tights

Tan jazz shoes (split sole) – pull on preferred

### **Tap**

As for Jazz

Tan Tap shoes

### **Boys**

Black Tap shoes, wh

Shorts and T-shirt

### **Ballet**

As for Jazz but pink tights and pink ballet shoes

### **Contemporary**

As for ballet -bare feet or foot thongs.

Adult Classes

Casual loose fitting clothes with appropriate footwear.

### **Disclaimer**

SMPAA strives to provide a safe environment for the students. We are not responsible for accidents or injuries caused whilst participating in classes due to student neglect. Students must take care of their own personal safety at all times and ensure that they are medically fit to participate in classes.

We are not responsible for lost or stolen items. We recommend labelling all clothing/shoes.